

## Registration Form- Academic Year 2018/2019

*(Note: Only names printed on the passport or official documents will be used in all correspondence, Reports and certificates)*

PLEASE COMPLETE THE APPLICATION FORMS WITH BLUE PEN

**Affix Student's  
recent  
photograph**

<p><b><u>For office use only</u></b>  <b>Grade applied for :</b> _____  <b>Siblings applying :</b> _____</p>	<p><b>Admission No.:</b> _____  <b>Parent ID No.:</b> _____  <b>Student ID No.:</b> _____</p>
--	---

### Student's Details

Full Names as per Passport carrying Qatar Residence Permit

<b>First Name(s):</b>				<b>Family Name:</b>			
Name Known As		Gender	Male	Female	Religion		
Date of Birth (d/m/y)		Country of Birth					
Nationality		Home Language(s)					
Qatar ID number (Residence Permit)						QID Expiry Date (RP)	

**Previous School Information**

A copy of the last school report is to be attached together with a transfer certificate from previous school.

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>Name of School:</li> <li>Country of School:</li> </ul> | <ul style="list-style-type: none"> <li>Last completed academic grade:</li> <li>Reason(s) for transfer:</li> </ul> |
|---|---|

**Parents' Details**

Father's Name: Job Title: Employer:	Mother's Name: Job Title: Employer:
Residential Address: Building: Street No: Area:	P.O. Box Number:
<u>Contact Numbers</u>	<u>Contact Numbers</u>
Landline: Office: Landline: Residence:	Father's Mobile No: Mother's Mobile No:

**MESSAGES SHOULD BE SENT TO:**

<b>Emergency Mobile No.:</b> <i>(for all communications)</i>	<b>EMAIL ID:</b> <i>(written in capital letters)</i>
--	--

**COMMUNICATIONS CHANNELS**

(1) SCHOOL PLANNER OR (2) WEEKLY SCHOOL GAZETTE (Published on every Thursday in School Portal) OR (3) CIRCULAR IN SCHOOL PORTAL OR (4) SMS (to above emergency contact number) OR (5) EMAIL (mention above)

Siblings: Details of brothers / sisters already in TCS/CISG/DMIS (names, year+class).

Overseas Contact No: _____ (accessible when parent is outside Qatar) In parent's absence next person to be contacted in Qatar: Name: _____ Contact No.: _____	Transportation:  Yes <input type="checkbox"/> No <input type="checkbox"/>
---	---

*I sign and acknowledge that there is a declaration attached to this form and I accept the conditions of the declaration and parent's guide. I also understand that the school will send messages through any of the above five communication channels. I am responsible for all communications sent through any of the channels mentioned above by the school. I declare that, I will not claim against school for any consequences that I and my child face because of not fulfilling my duties as conveyed by school on or before the cutoff date as communicated by school at any time.*

<b><u>Signed as correct:</u></b> Parent's signature and name as per QID in a blue Pen	<b><u>Date:</u></b> (dd/mm/yyyy)
---	----------------------------------

### Documents to accompany this form:

1. Five recent passport size photographs of the student
2. 1 copy of child's passport with valid residence permit (This is a mandatory requirement from the State of Qatar Law).
3. 1 copy of both parents' passports, residence permits and Qatar Identity Cards (Submit copy of both front and back of the ID)
4. A copy of Birth Certificate
5. A copy of Immunization Record (Entry for KG up to Grade 6 only)
6. A copy of the child's health card
7. A copy of the child's Blood Group Certificate
8. A copy of the last academic report
9. A copy of the Transfer Certificate from previous school .
10. If student transfer in from a school in Qatar, a copy of transfer certificate from school stamped by the Supreme Education Council.  
if student transfer in from a school outside Qatar a copy of transfer certificate from school equaled from the equivalency office (Supreme Education Council)
11. A copy of the IGCSE/AS/A Levels subject choices (for Year 10 onwards)

\_\_\_\_\_  
**Parents' Name**

\_\_\_\_\_  
**Parents' Signature As Per QID**

\_\_\_\_\_  
**Date**